



Minutes for CLAN Meeting

Date: Thursday 20 April 2017

Time: 12.30pm start until 3.00pm

Venue: Kathleen Syme Library & Community Centre, 251 Faraday St Carlton

Host: Tim Horn **Co-ordinator & Chair:** Elle Morrell **Minutes:** Olivia Ridley

Refreshments provided: Gluten free and vegetarians catered for.

Welcome: (12.45 – 12.50)

1. Present:

Elle Morrell (Community Development Coordinator, CNLC), Elicia Napoli (Carlton North Children's Centre, Gowrie), Naomi Gilbert (Melbourne Family Relationship Victoria), Lisa Butler (Social Worker, City of Melbourne), Mary Parfrey (Manager, Carlton Neighbourhood Learning Centre), Olivia Ridley (Lawyer, Inner Melbourne Community Legal Centre), Emma Ward (Community Worker working from 480 Lygon Community Hub, cohealth), Tony Dann (Engagement Project Manager, University of Melbourne), Tim Horn (Acting Community Animator at Kathleen Syme Library, City of Melbourne), Pamela Crawford (Manager, Carlton Debt Centre), Sam Cremean (Community Engagement Partner, City of Melbourne), Campbell Carlton Debt Centre), Bec Harrison (Wellbeing Team, Carlton Primary School), Lloyd (Melbourne City Council - Carlton Baths), Annie Prunty (cohealth)

2. Apologies:

Amrit Kauer (AMES), Louise Daniel (YMCA), Theresa Ng (Unilever), Sandie Gray (Bendigo Bank, Nick Parissis (Victoria Police), Paula Butcher (YMCA), Dori Ellington (Community Grocer), Eamonn Fennesy (CoM), Jarrod Bateup, Libby Hargreaves, J Ward (Fitzroy Legal Service)

3. Conflict of Interest declaration:

No conflicts of interest declared.

4. Minutes from last meeting: (approved or changes noted)

Minutes approved without changes. Moved by Naomi and seconded by Mary.

6. Business Arising:

CLAN Family Violence Respectful Relationships Campaign Planning session

(Alexandra, Family Violence Outreach Case Manager, Women's Health West)
Alexandra unable to attend. Lisa Naomi and Nick P working group on Family Violence – reframed terminology more positive 'Respectful Relationships'. Had difficulty in breaking down the issue into something manageable – so contacted Alex as expert in the area, in hope that she might have some recommendations for a practicable project that we as CLAN might be able to take on.

Carlton Primary School Update

'Resilience and Respectful Relationships Program' underway at Carlton Primary School (CPS).
CPS received funding to do project around family violence called Resilience Rights and Respectful Relationships. Project has two elements to it, one of which is curriculum based consisting of 8 units. Aim of project is for each class to spend at least 30 mins a week on this topic. Positive aspect of program is that it facilitates a meeting with all agencies so that there are clear referral pathways and a shared approach. Challenge for Bec and teachers at CPS is to engage parents and other adults and speak with them about issues. Bec explained that make up of school is 95 percent ESL with predominately Horn of Africa backgrounds.

Sam from Melbourne City Council to follow up re safety audit from Sophie Gale, which looks at how to make safe spaces for women. Aim is for all CLAN agencies to commit to the audit and implement it in their work spaces. The idea being that if CLAN agencies to skill themselves up then it could become imbedded in daily practice for participating agencies.

Item to be kept on agenda

Actions:

- Bec to email links to curriculum for respectful relationships project.
- Sam from Melbourne City Council to follow up re safety audit from Sophie Gale which looks at how to make safe spaces for women.
- Elle to distribute safety audit once received.
- All - Commit to audit and implement in workplaces.

Break/afternoon tea. (1.50 – 2.00)

7. General business (2.00 – 2.55)

1. Is there anyone we want to invite to CLAN? (Follow up from last meeting)

- City West Water
- Bendigo Bank – Elle to follow up with them.
- Australian Unity – Mary to follow up with Community Engagement Officer from them.
- Community Child Care – Alicia to follow up with them.
- Railway House – Elle to follow up with them.
- Carlton Traders Association – Sam to follow up with them.
- YMCA – they are present.
- Aboriginal Health Services- Elle to follow up with Kim
- Vincent Care – Emma to follow up.
- Inter-collegiate collage. Emma to follow up with Nick.
- Claire Butler from Brotherhood of St Laurence- Pamela to follow up with her.
- Pamela to follow up with WIRE.

Question raised as to if groups who don't have an office in Carlton but assist people in Carlton join?
Agreed that yes they can join.

Action:

- CLAN members to invite anyone who people think is appropriate to meetings or give them Elle's contact details.

2. Funding opportunities for CLAN campaign

Funding still needed for CLAN's 'Respectful Relationships' work.

Action:

- Clan Members to look at grants for 'Respectful Relationships' work which are applicable and bring them to next meeting or if grant due before hand next meeting then email Elle.

2. Carlton Community Website

Carlton Community website has been created. The address is www.carlton.vic.au

- Can be used as a tool for communication for CLAN as minutes and agenda can be added to website.
- Website can be used to put up stories and publish events etc. It has an events section – anyone can add to this. Events should have a picture with them as they are more appealing.
- Community Directory is on website - central place where there are a list of all the services in Carlton.
- Elle is currently only admin with upload approval but others can be added.
- Working group to be established to promote and update website.
- Already 350 hits on the site per week even though it has minimal content at this stage.

Action:

- Tony, Sam, Elle and Emma to be part of working group.
- Agencies encouraged to consider using Carlton Community Website when marketing events or services

3. Paul Carlin

Paul Carlin who was a long time CLAN attendee from Rotary sadly passed away last week. Paul was very committed to the grassroots and was passionate about sharing ideas. Paul will be deeply missed by CLAN. If anyone would like to attend an event in memory at Graduate House they are welcome to attend. The date is yet to be announced. Mary Parfrey will be attending - please contact Mary if you would like further details.

4. Collaboration in Carlton (Mary Parfrey)

- Mary Parfrey gave an overview of the 'Collaboration in Carlton' framework, including some of the outcomes partners and community expectations. This is a formal tri-partite partnership with City of Melbourne, University of Melbourne and CLAN, who represent the community. CNLC acted as the CLAN representative in this partnership, as voted by CLAN several years ago.
- The process utilised followed Collaborative Impact theory and relied on City of Melbourne to provide financial support and University to provide expertise and potentially some student assistance.
- There was a delay in getting the project up and running due to changes of staff in both council and the university. However the Collaboration in Carlton Framework has now been re-vitalised.
- The aim is to try to involve as many people as possible – i.e. the traders, the tennis club including local residents rather than just agencies as we have in CLAN.
- Memorandum of Understanding (MOU) between University of Melbourne, City of Melbourne and Carlton Neighbourhood Learning Centre needs to be re-signed as due to expire.
- Questions put to group: *Should we use this framework in Carlton? Is it worthwhile?*

See attached framework

Next Steps for project:

1. Sign the MOU
2. Look at Governance
3. Agree to a work plan

Outcome

General agreement that framework is a good idea and that it should go forward.

Action:

- The three leading agencies to continue to work to get MOU signed.
- CLAN Members to think about how they can contribute.

8. Next Meeting: Thursday 15 June 2017 – venue and host for next two meetings
3.00pm meeting close

Date	Location	Host	Co-ordinator & Chair	Minute taker
Thursday 15th June 2017	Inner North Police	North Melbourne Police Station	Nick Parissis	Naomi Gilbert, Family Relationships Victoria
Thursday 17 th August 2017			TBA	Sam, City of Melbourne
Thursday 12 th October 2017	Gowrie Child Care Centre	Gowrie	Elicia Napoli	Emma Ward, Co-Health